

MEETING MINUTES



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

WS/Minutes/001

20/11/2020

WATER AND SANITATION DEPARTMENT

Version: 3

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COMPILED BY:APO

Project Progress Meeting

APPROVED BY: PPO

183S/2021/22 Non – Compulsory site Clarification Meeting – THE DISCONNECTION AND RECONNECTION OF WATER SUPPLIES

Date: 13 December 2021

Time: 10:00 – 12:00

A virtual clarification meeting
will be conducted via Skype

Type of Meeting

Tender Clarification Meeting

Committee

Deidre Marquard (DM)
Sonwabile Zide (SZ)
Nombulelo Sokupa (NS)
Shahied Yon (SY)

Scriber

Bongiwe Adam

1. Welcome

Deidre Marquard

2. Attendees

CCI
Vuyiseka Matsha
Nicholette Potgieter

Tenderer's
Arman – Red Ant
Daniel Gauche – Re-Solve Consulting
Farahnaaz – Zephron Plumbing
Hans Cilliers – Re-Solve Consulting
Chanelle – Ikapa Reticulation
Jaun – Red Ant
Joey Anthony – Quetzal Trading 116 CC
Mark Ferreira – Nammic
Wafeeq – Quetzal Trading 116 CC

Apologies

Samantha-Lee Mars

3. Minutes of Previous
meeting

No

4. Parties that were invited

No

Action

IMPORTANT NOTES/ACTIONS ITEMS

- Deidre Marquard: Presented the documents that was advertised highlighting sections.

General Tender Information clarified

Highlighted the following:

- Advert and Closing Dates
- Functionality Scoring
- Dumping Process
- Supporting Documents
- Declarations to be completed
- Generic Conditions of Contract

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	DM – Emphasised tenderers to complete all the required schedules of the document and provide the necessary information. DM – Advised tenderers to take note of the penalty fee of R1000 and actions that can be taken if the successful contractor does not comply. DM – Advised the tenderers that the successful contractor should also be available to take calls/emergency calls. <u>Questions raised in the meeting</u> 1) Why this tender requires generic B-BBEE instead of construction requirements? Answer: This is a services tender and not a construction tender. 2) Can SCM distribute the volume of unit items that was completed in the previous contract? Answer: SCM is not allowed to share typical basket, (PM) to check and confirm on Typical Basket. Tenderers were advised to send through their questions to the PM Deidre Marquard via email Deidre.Marquard@capetown.gov.za. The meeting was adjourned.	
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DATE: 13 December 2021

CHAIRPERSON'S/ Project Manager SIGNATURE